

Legacy Early College High School

Student / Parent Handbook

2024-2025

516 North Main Street

Taylor, TX

512 352 9596

www.taylorisd.org



Taylor ISD Vision...

"Intentionally Empowering the Whole Child."

Taylor ISD Mission...

"Inspire, Equip, Empower Every Student to Achieve Their Unique Potential."

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INFORMATION FOR STUDENTS AND PARENTS

Topics in this section of the handbook contain important information on academics, school activities, and school operations and requirements. Take a moment with your child to become familiar with the various issues addressed in this section. It is conveniently organized in alphabetical order to serve as a quick-reference when you or your child have a question about a specific school-related issue. Should you be unable to find the information on a particular topic, please contact the campus at 512-352-9596.

ABSENCES/ATTENDANCE

See district student handbook for detailed explanation of Absences and Attendance in relation to the guidelines from the TEA.

Driver's License Attendance Verification

To obtain a driver's license, a student between the ages of 16 and 18 must provide a form to the Texas Department of Public Safety obtained from the school. Eligible Students must meet the outlined criteria established by the Texas Department of Public Safety. To request a Verification of Enrollment Form, students can pick one up at the Legacy front office.

Attendance within Temple College Dual-Credit Classes

Students are required to attend all Temple College classes throughout the school day. In the event that students need to leave early for a doctor's appointment, they are required to follow proper sign out procedures at the Legacy front office. For the safety of our students and to ensure that everyone is accounted for in the event of an emergency, they may not leave campus directly from a TC class without signing out.

For the 2024-2025 Academic school year, attendance will be taken by Temple College Professors and will be shared with Legacy administration on a daily basis. There will be disciplinary actions for students that skip Temple College classes and are regularly absent without proper documentation. This may include removal of "off-periods" or removal of campus privileges deemed necessary by administration.

ACADEMIC INTEGRITY

Philosophy

Honesty and integrity are values that hold each person to tell the truth and to defend the truth. Honesty supports intellectual growth and creates a fair learning environment. Integrity is firm adherence to our values with or without the presence of others. In an environment of honesty and integrity, the work we turn in as our own is our own.

Although we understand academic pressures, we firmly believe that cheating denies the value of education, damages the ethical character of the individual student, and undermines the integrity of our school community. The Academic Integrity Policy affirms that we value learning for its own sake, and that we therefore demand personal integrity and intellectual honesty in all academic work.

Definition:

Having academic integrity means valuing and demonstrating positive regard for:

- Intellectual honesty

- Personal truthfulness
- Learning for its own sake
- The creations and opinions of others (i.e., intellectual property)

You are acting with academic integrity to the extent that you demonstrate these values, and in particular:

- Take full credit for your own work, and give full credit to others who have helped you or influenced you, or whose work you have incorporated into your own.
- Represent your own work honestly and accurately.
- Collaborate with other students only as specifically directed and authorized.
- Report breaches of academic integrity to a teacher, counselor, or administrator.

What is cheating?

Cheating is defined as seeking to obtain (or aiding another to obtain) credit or improved scores through the use of any unauthorized or deceptive means.

Some examples of what cheating looks like:

- Presenting information collected, organized, or envisioned by someone else as your own (with or without the author's permission) or allowing someone else to present your work as his or her own.
- Taking shortcuts (such as unauthorized use of study aids) that allow you to bypass steps of an assignment.
- Using forbidden material to "help" during an exam, such as cheat sheets, graphing calculators, or cell phones.
- Asking about or sharing questions and/or answers to quizzes and exams.
- Submitting the same work for more than one assignment without express permission from your teacher(s).
- Altering corrections or scores with the intent of changing your grade.
- Misrepresenting yourself in any way to your teachers in regard to the work you have done, such as saying you've turned in an assignment when you did not, or that you've worked hours longer than you actually did to complete an assignment.
- Fabricating information to try to earn more time, more credit, or grading leniency on an assignment, project, or exam.
- Missing class in order to avoid turning in an assignment or taking a test.
- Doing more or less than your share of a group project without permission from your teacher.

Consequences for Violations

Legacy ECHS considers violations of the Academic Integrity Policy as a serious offense and has therefore instituted the consequences listed below. The consequences apply on a school-wide basis, i.e., a violation in one class follows a student to a different class within the school. Legacy students must follow the Taylor ISD policy as well as the Temple College policy on academic dishonesty. Students who participate in any of these activities will be referred to the Principal and action will be taken depending upon the situation and Temple College or TISD Policy. See

APPENDIX I for Temple College policies & procedures regarding academic integrity while enrolled in dual credit courses.

First Offense

- The student will have a reduction in grade/credit (up to, and including, an “F” grade/“0” credit) on the assignment, exam, test, or quiz based upon the teacher’s grading system.
- The teacher will confer with the student and contact the parent/guardian by phone or e-mail to review the academic dishonesty incident within two school days of becoming aware of the incident.
- The teacher will submit a written referral to principal
- Disciplinary actions may include, but are not limited to, a warning and a signed student/parental statement that acknowledges the violation/penalty, and indicates an understanding of further consequences for any subsequent offenses. Additionally, a student may be suspended from school, even on a first offense.

Second Offense

Consequences listed in the First Offense and one or more of the following:

- A conference will be held with an administrator, parent/guardian, teacher, counselor, and student, and the incident/follow-up action will be documented in TEAMS.
- Any student involved in academic dishonesty will have their assignment taken and a grade of zero given.
- The student may be subject to disciplinary action, including suspension from school

Third/Continuing Offenses

Consequences listed in the First Offense and one or more of the following:

- A conference may be held with an administrator, parent/guardian, teacher, counselor, and student, and the incident/follow-up action will be documented in TEAMS.
- The student may be subject to disciplinary action, including suspension from school
- The student may be dismissed from Legacy ECHS.

Appeals Process

Students wishing to contest decisions resulting from the administration of the Academic Honesty Policy may submit their appeals in writing to the principal.

Violations of academic integrity in a Temple College class may result in immediate dismissal from Legacy ECHS as well as from Temple College.

ACADEMIC PROGRAMS

The school counselor and college readiness teachers work together to provide students and parents information regarding academic programs to prepare for higher education and career choices.

Legacy ECHS students take both high school and college level courses. Legacy students graduate on the Distinguished Program and have the opportunity to graduate with an Associate of Arts Degree from Temple College

Superintendent's Scholars

Taylor ISD and the Superintendent of Schools will recognize students annually based on high academic performance.

The Superintendent's Scholar requirements must include all of the following:

1. To be eligible, each semester, the recipient must be enrolled in four of the classes listed below, of which two shall be upper-level courses (Pre-AP, AP, Honors, Dual Credit). Upperclassmen may be eligible for an exception if they have met the graduation requirements in prior semesters referenced in the chart below.
2. Each recipient must qualify in the four "select" classes with at least a 95 semester average in each regular class and a 90 (no points added) in each PAP, AP, Honors, or Dual Credit class. No six-week/nine-week grade lower than 85 is allowed in any class taken during the semester for which the student qualifies.
3. Each recipient must be in good standing. A student with a disciplinary issue that results in an out-of-school suspension, an assignment to the Taylor Opportunity Center DAEP or an assignment to the Juvenile Justice Alternative Education Program (JJAEP) will be disqualified.
4. Qualified summer dual credit courses taken prior to the school year may be counted for the following year.
5. Calculations for the fall semester will be based on the semester average. Calculations for the spring semester will be based on grades available at the end of the 3rd Nine-Week grading period and/or Mid-Term grades for dual credit courses.

*ENGLISH	HISTORY	*MATHEMATICS	*SCIENCE	LOTE
English I	World Geography	Algebra 1	Biology	Spanish I ASL I
English II	World History	Algebra 2	Chemistry	Spanish II ASL II
English III	US History	Geometry	Physics	Spanish III ASL III
English IV	Government Economics	Pre-Calculus Calculus Statistics Ind. Study in Math	4 th year credit Science as defined by TAC Chapter 74	Spanish IV ASL IV
*Any additional advanced coursework that would count as a 4 th year credit as defined by the State Board of Education.				

AWARDS AND HONORS

Academic Awards

The purpose of academic awards will be to encourage and recognize academic achievement. Subject area academic awards will be given to Freshmen, Sophomores, Juniors, and Seniors for excellence in high school level courses.

National Honor Society

- **Membership:** Membership in the National Honor Society is both an honor and a responsibility. Students selected for membership are expected to continue to demonstrate the qualities of scholarship, service, leadership, and character by which they are selected. Members of a National Junior Honor Society at the middle school who move to high school do not automatically become members of the National Honor Society. Ninth graders are not eligible for membership in the National Honor Society; membership is reserved for sophomores, juniors and seniors.
- **Selection:** Students may not apply for membership in the National Honor Society. Membership is granted only to those students selected by the faculty council. A student is eligible for consideration by the faculty council should he/she has earned a cumulative average grade of 90 or an average grade that can be rounded to a 90. At this point the selection process precedes as follows:
 1. Each eligible student is presented a letter requesting that the student present to the chapter advisor lists of his/her active memberships in at least three school, civic or church organizations and his/her involvement in at least two service projects within the last year on a Student Activity Information Form.
 2. From those students who respond by completing the Student Activity Information Form, a rating form is prepared containing the name of each eligible student. This form is presented to the faculty. Faculty members are asked to rate these students in terms of

character, leadership and service on a scale of one to four. Faculty members may have these students in class, know them from the students' involvement in clubs and organizations, or have been involved with the student in the context of a school activity. A faculty member may also decline to rate one or more of the students on the form.

3. Students who achieve a cumulative rating of 3.5 or better after the lowest rating in each category has been dropped are presented to the Faculty Council for final selection.

- **Disciplining Members.** A member is never automatically dismissed for failing to maintain standards. In order for a member to be dismissed, reprimanded or placed on suspension, a hearing must be conducted by the faculty council. Members should understand fully that they are liable for disciplinary action if they do not maintain the standards of scholarship, leadership, service, and character that were used as a basis of their selection. They should also be informed that they are allowed limited warnings during their membership, but that in the case of a flagrant violation of school rules or civil laws, a warning is not necessarily required for dismissal. **Furthermore, a student who is dismissed or who resigns may never again become an Honor Society member. For this reason, faculty councils should use dismissal sparingly.** Other acceptable disciplinary measures include:

1. Letters of warning and/or reprimand.
2. Suspension of chapter privileges of membership for a period of time.
3. Request that the student receive special counseling.

The chapter adviser is responsible for the periodic review of standing members' compliance with National Honor Society standards. The adviser should inform the errant member in writing of the nature of the violation, the time period given for improvement, and the possible consequence of non-improvement.

It is helpful to both students and the adviser to follow the letter with a conference. If the student does not make the improvement in the specified time, that student is liable for whatever disciplinary measures are considered appropriate by the faculty council.

Should it become necessary to convene a hearing to consider disciplinary action, the student will be notified in writing of the violation and the possibility of dismissal. A parent/guardian may be present with the member but the primary focus of the hearing should be to allow the member to present his or her case. If a member is dismissed, written notice of the decision should be sent to the member, his or her parents and the principal. The member must then surrender the NHS emblem and membership card to the chapter adviser. If the student is unwilling to do this, the matter should be treated as a school disciplinary matter.

The dismissed member may still appeal, under the rules that govern disciplinary appeals in the Taylor Independent School District following the normal channels for an appeal process. The National Council and the NASSP shall not hear or make any decisions regarding appeals in dismissal cases.

Silver Cord

Legacy Early College High School, in an effort to provide students with opportunities to develop to their unique potential and to become valuable contributors to society, initiated the Silver Cord Service Program. It is our belief that students who interact positively within their community not only will benefit the community but also will develop their own leadership and citizenship skills. To encourage and reward volunteerism and community service, the Silver Cord program will

recognize students each year who have made significant contributions to the community through their service.

Seniors who have completed a minimum of 160 hours of approved service during their four years at LECHS will be awarded a silver cord and will be recognized during the graduation commencement ceremony. While it is suggested and highly encouraged that students complete 40 hours of approved service each year to reach the 160 total hours, students may accumulate their 160 hours in varying amounts during their four years at LECHS.

A log of student completion of approved service activities will be maintained by students with the support of a staff member, if requested. To constitute an approved area of service the following criteria must be met:

- The approved service hours must be attained during non-school time or Service Learning.
- The approved service hours must be completed for non-pay.
- Senior service sites must be approved by the Principal before being undertaken.
- Service hours must be submitted to Mrs. Bartoli at the conclusion of Senior year, with appropriate documentation logs.

For more information please contact Mrs. Cantwell or Mrs. Bartoli 512-352-9596.

Service Learning - Seniors

The Service Learning Program is embedded on Fridays for all seniors and participation is required for Legacy students. Service learning contributes to the whole-child learning experience at Legacy Early College High School by collaborating with students, staff, and community partners to provide service opportunities that meet authentic needs and empower students to make a positive difference in their local, national, and global communities.

Service learning is a “teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities” (Learn and Serve America National Service Learning Clearinghouse).

Senior Service Learning opportunities take place Fridays from 9am-1pm OR 9:30am-1:30pm. Students are expected to sign in/out of Service sites each Friday at their respective locations. Mrs. Cantwell coordinates with site supervisors to maintain records.

Core Beliefs

- Students should provide service to meet authentic needs.
- Service should provide students with opportunities to apply the subject matter they are studying and the critical thinking skills they are developing in school to real world situations.
- Students should reflect on the service they provide.
- Service learning should be coordinated in collaboration with the community.

(adapted from Pritchard & Whitehead, 2004)

CLASS SCHEDULES

Due to the rigor of the Legacy Early College High School program, requests for schedule changes are difficult to honor. Legacy Early College High School does not have control over the

days and times that college courses are offered and as a result, our high school schedule is usually built to accommodate college classes.

Both core and elective courses are selected with the goal of 1) graduating from high school on the Distinguished Achievement plan and 2) earning a minimum of 60 college credits towards an associate degree. No changes will be made after 2 weeks of class time has elapsed. If changes are not possible due to scheduling conflicts, students will remain enrolled in the originally scheduled class.

Students will take 8 classes each semester with the following exceptions for Juniors and Seniors who have passed STAAR and the TSI:

- Seniors who have passed all STAAR and TSI assessments, have earned no less than 24 credits to graduate at the end of the Spring semester will be allowed to enroll in up to 2 off periods each semester during their Senior year.
- Juniors who have passed all STAAR and TSI assessments exams and who have sufficient credits will be allowed to enroll in up to 1 off period during their junior year.
- While on campus during school hours, students will be in class or under teacher supervision. Students not supervised and without Administration's permission to be in common areas will be subject to disciplinary action.
- Temple college classes are subject to principal approval for drops and adds. No drops will be allowed in classes that have passing grades.

COLLEGE CREDIT COURSES

Legacy ECHS provides students the unique opportunity to earn a two year college degree from Temple College while attending high school. There are multiple steps that must be taken in regards to testing, applications and registering for classes. The Legacy Early College High School staff will assist students with all procedures for enrolling in college courses. All Legacy students must complete a Temple College application. Below is a general outline of processes and procedures for enrollment in Temple College courses. Students are walked through this process every semester.

- A Temple College Registration/High School Counselor Verification Form must be completed prior to enrollment with Temple College.
- All Legacy students must complete a Temple College application
- All Legacy students must have an up to date meningitis vaccination.
- The dropping or failing of a college course may result in limitations on college classes that may be taken by the student in subsequent semesters as well as a "W" on the student's official college transcript. Students who fail a dual college credit course will be required to take credit recovery for their high school credit. Any student who wishes to retake the college course for college credit will do so at the approval of the principal.
- Dropping a college course will require Legacy ECHS administrator approval.
- A numerical grade below a 70 in a college course has serious ramifications such as probation and or suspension. Probationary status or suspension from Temple College may result in dismissal from Legacy.

DRESS AND GROOMING

Taylor ISD DRESS AND GROOMING

If the principal determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school and return to the classroom. If the problem cannot be corrected at school, the principal will work with the student and parent to obtain an acceptable change of clothing for the student in a way that minimizes loss of instructional time. Repeated or severe offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct.

The district's dress code is established as a guideline to prevent disruption, and minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

- Students are to dress for success at school and in a manner consistent with promoting a safe, positive school environment. Campus Administration has the discretion to make final dress code determinations.
- Student ID's are REQUIRED to be worn around the neck during school hours. (Grades 6th-12th ONLY)
- Hoods will not be permitted in the school building. *Hats may be worn on designated days throughout the week. (must have access to facial recognition).*
- Clothing or accessories, including backpacks, with pictures, emblems, or writing that are lewd, vulgar, obscene, offensive, suggestive or that promote tobacco products, alcoholic beverages, gangs, weapons, drugs or any other substance, will not be permitted.
- Tops must be worn that no midriff is showing at any time.
- Pants should reach the natural waistline. Sagging pants are not allowed.
- Pajama-like attire, including but not limited to pajama pants and tops may not be worn.
- Undergarments may not be exposed at any time.
- Tattoos with pictures, emblems, or writing that are lewd, vulgar, and obscene or offensive must be covered.
- Shoes shall be worn at all times. Shoes should be appropriate for identified physical and instructional activities. Shoes with taps, wheels, lights, house shoes/house-slippers are not allowed on campus.
- Dresses, skirts and shorts that are at thigh level may be worn.
- Spaghetti straps, tube tops, halter tops, strapless, or backless will not be allowed.

If the principal determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school and return to the classroom. If the problem cannot be corrected at school, the principal will work with the student and parent to obtain an acceptable change of clothing for the student in a way that minimizes loss of instructional time.

Repeated or severe offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct.

EXPECTATIONS- Legacy Students

All students and parents have agreed to the following commitments to Legacy ECHS:

- All freshmen will attend, and be positive participants in the Summer Bridge Event prior to the start of school year.
- Students will not be allowed to exit the program once the school year starts unless completing an exit petition signed by the campus principal.
- Make education a high priority, including positive participation in class and school activities, and work to achieve my unique potential.
- Devote a time each evening to homework, studying, and/or reading.
- Be punctual and maintain good attendance in all classes.
- Take responsibility for your own learning, behavior, and successes.
- Pass the Reading and Writing section of the TSI exam by the end of 10th grade year and all sections by the end of the 11th grade year. Failure to complete these requirements may result in dismissal from Legacy ECHS. Additionally, students will be required to attend classes and tutoring to achieve this goal.
- Replace lost or destroyed property: Example: school equipment, textbooks and supplies.
- Show respect for everyone in the school community (students, staff, and visitors) and respect the rights of others to learn and succeed.
- Behave in a manner that shows respect for the college, school facilities, and equipment.
- Maturely handle the freedoms and scheduling of a college setting
- Demonstrate the ability to make mature, independent, productive choices, and accept responsibility for those choices.
- Adhere to the technology agreements of Taylor ISD and Temple College.
- Attend tutorials when needed and ask for personal and academic help
- Complete all high school graduation requirements of my district campus and remain dedicated to achieve an Associate's Degree at Temple College.
- Plan to continue in college, career or military path after graduation from Legacy ECHS.
- Processes, procedures and rules outlined in the Parent/Student Handbook (Legacy ECHS or district) will be followed. Not adhering to classroom, campus and district expectations may result in being dismissed from Legacy ECHS. Assignment to DAEP will result in an immediate status review by the Exit Committee. A DAEP placement that causes a student to not meet a set graduation date based upon 9th grade entry into LECH may result in removal from the Legacy program.
- Maintain the required grade point average in high school (70%) and college courses (70%). Students may be dismissed from the program if retained in any core subject (math, science, history, English) or if their GPA falls below 2.0 in high school or college classes.
- Attend summer school if recommended by the principal or counselor.
- Attend STAAR boot camp if any portion of the STAAR is not passed.
- Take the summer administration of the STAAR if any portion of the STAAR is not passed.
- Failure to successfully complete all requirements for an Associate's degree will prohibit student participation in Temple College graduation ceremonies.

Students failing to comply with the academic, discipline and attendance requirements of Legacy ECHS will be placed on a probationary contract. Procedures for Probationary Contracts and the Exit process are found within this handbook. The contracts will be used to support and develop a

plan of action to ensure success of all students. Failure to comply with the contracts may result in being removed from Legacy ECHS.

There are three types of Probationary Contracts:

- 1) **Discipline Probationary Contract** (persistent misbehavior or defiant behavior that causes a disruption to the learning environment),
- 2) **Academic Probationary Contract** (poor academic performance), and
- 3) **Attendance Probationary Contract.**

EXTRACURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS

Legacy ECHS is an academically focused school that requires students to complete a rigorous curriculum. Our students are committed to graduate under the Distinguished Achievement Plan if possible and obtain up to 60 college credits. In order to ensure academic success, students may not be allowed to participate in extracurricular activities, clubs or organizations that would cause them to be absent from their academic classes unless permission is granted by the Principal. Student interest will drive the creation of clubs and organizations at Legacy ECHS.

Participation in school-sponsored activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students; participation, however, is a privilege, not a right.

The following requirements apply to all extracurricular activities:

- Students who do not maintain a minimum grade of 70 in all high school and college level classes may not participate in extracurricular activities for at least three school weeks or longer if deemed necessary by the school principal
- A student with disabilities who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks in an effort to support the student's academic need
- An absence for participation in an activity that has not been approved will receive an unexcused absence.

Offices and Elections

Club Officers – Limitations on Elected Positions

In order to ensure that students are able to carry out student club/organization officer positions with quality, the following limits have been established:

- 1) A student may serve as president of no more than three student clubs/organizations; and
- 2) May hold no more than four student clubs/organizations officer positions (any rank combination).

Student Government (Student Council)

Legacy ECHS Student Government is to establish and maintain a line of communication between students, faculty, and administration. The Student Government shall also coordinate all

school and club activities to promote a well-balanced program. These activities include all elections, Spirit Week festivities, and prom.

Student Government will have three representatives from each grade level elected by the students from each class. The Student Government President and Vice President will be elected from the senior class and teacher recommendation. All other officer positions are open to underclassmen. Student government elections will take place in May of the previous year so that Officers and Representatives are in place to assist as needed with campus events.

Members of Student government must maintain a minimum grade of 80 in all classes, including college classes. An officer or representative who fails to maintain appropriate grades will be allowed the opportunity to re-establish their status within the next three weeks. Failure to regain eligibility will result in suspension and his/her replacement. All members of Student Government will sign and abide by the Code of Conduct.

EXEMPTION POLICY – END OF YEAR EXAM

Semester Exams & Exemptions

Semester exams will be weighted 15% for all high school courses at all grade levels.

Exemption Criteria

Grades 9 – 11: A student who meets the following criteria may be exempt up to four non-AP course classes.

- A minimum grade of 90 for the semester,
- OR**
- A minimum grade of 80 for the semester
- No more than three absences* in the class
- No ISS or DAEP placement for the semester
- Enrolled a minimum of one full grading period

Grade 12: A senior may be exempt from an unlimited number of non-AP courses if he/she meets the following requirements in the course.

- A minimum grade of 90 for the semester
- OR**
- A minimum grade of 80 for the semester,
- No more than three absences* in the class
- No ISS or DAEP placement for the semester
- Enrolled a minimum of one full grading period

AP Courses: A student who is enrolled in an AP class must have no more than three absences* and take the AP exam to exempt from the semester exam.

Dual Credit Courses: A student who is enrolled as a dual credit student must complete the required college syllabus standards including, but not limited to, taking the applicable semester exam.

Articulated Courses: A student who is enrolled in College Prep English or College Prep Math must complete the required college syllabus standards including, but not limited to, taking the applicable semester exam.

Absences associated with religious holy days, documented health-care appointments in which the student returns to school on the same day, required court appearances, activities related to a student obtaining U.S. citizenship, service as an election clerk, and school-related absences are not included.

*Does not include approved school-related absences and other Exemptions to Compulsory Attendance.

GRADES

Please refer to [TISD Guidelines](#) for the following:

Make Up Procedures for All Failing Grades

Late Work Guidelines

College Grades

It is extremely important that students maintain high averages in their college courses as these courses are part of their academic record as well as part of the student's GPA and Class rank. Students who do not maintain their grades may be put on probation and or academic suspension by Temple College and or Legacy ECHS. Probation and or suspension place students in danger of being dismissed from the Legacy ECHS program.

Parents can show their support by reviewing college grades via TConnect/Self-Serve. In order to access TConnect/Self-Serve, have your child log-in to TCONNECT/Self-Serve and show you grades for each Temple College course. We encourage parents to view Temple College grades frequently alongside students.

Legacy ECHS staff do not have immediate access to Temple College grades. Therefore, it is extremely important that students complete all assignments and request assistance from Legacy staff if they are struggling in a college course.

Students will not be allowed to drop a course without guidance and approval from Legacy principal. Not only do these courses affect your high school graduation, but your performance in each course is recorded on your permanent transcript which will be seen by all colleges, universities, and employers to which you apply for the rest of your life. The Legacy counselor and principal may request actionable steps from the student to ensure that students make every attempt to pass the course. If drops are approved, administration may set forth certain requirements prior to allowing a retake of any dropped course. Approvals are determined on a case-by-case basis and extenuating circumstances are considered.

College Grading System

Temple College submits semester grades to Legacy ECHS so the college grades can be posted on the high school transcript. If a student receives a D (60-69) in a college course the numerical grade will be posted and the student will receive the appropriate credit. Grades below 70 in a dual credit course can result in academic probation or suspension from Temple College. Students placed on academic probation or suspension by Temple College risk dismissal from the Legacy program. To maintain academic eligibility, a student may be requested to retake a college course if permission is granted by the campus principal. Overall grade performance, behavior, and attendance are considered when determining allowable retakes.

If a numeric grade is not available, the conversion chart below will be used:

A = 95

B = 85

C = 75

D = 65

F = 55

GRADUATION ACTIVITIES

Graduation activities will include:

- Graduation Practice (required)
- Senior Sunset Ceremony (optional)
- Graduation Ceremony (required)

Graduation Expenses

Caps and gowns for the Legacy graduation ceremony and the Temple College graduation are purchased by students, however, they may be loaned to seniors and must be returned in good condition, as long as supplies last. In this case, students must purchase a graduation tassel. Purchases such as invitations, senior ring, and senior picture are optional and are at personal expense. Important dates shared from the graduation vendor for these services will be announced as soon as information is made available.

Graduation Speakers

The two highest ranked Legacy ECHS students will have the opportunity to deliver an address at graduation. However, if the student received a disciplinary referral at any time during senior year, he or she will not be eligible to speak at graduation. **Spring Midterm grades will be used to determine graduation speakers, with the understanding that final ranking may change at the conclusion of Temple College spring semester.**

The Pledge of Allegiance, Invocation and Welcome will be delivered by a senior selected by a faculty committee. This student will represent the ideals of Legacy Early College High School in terms of academic excellence, perseverance, and service to Legacy and the community.

IDENTIFICATION

Students must display the appropriate school ID (Legacy & Temple College) on their person, while on campus. Students must bring their IDs to school functions. Students will be required to pay to replace defaced or damaged IDs for a \$5 charge.

PARENT PARTICIPATION IN STUDENT SUCCESS

Parents are an important part of student success. Please sit with your student every weekend to review the grades from the previous week. Parents may access student grades through Parent Portal. TxCONNECT is available through the Taylor ISD website under the Parent/Student heading.

PERSONAL PROPERTY PROTECTION

The Legacy ECHS community would like to assume that all students will respect other people's property, but unfortunately, that is not always the case. Students are responsible for protecting their personal property from theft or vandalism. While the campus is well supervised, school officials cannot be everywhere at all times. Students are responsible for the security of personal property and the campus will not assume the responsibility of missing items. Backpacks and personal belongings should not be left unattended.

RELEASE OF STUDENTS FROM SCHOOL

Doctor's appointments must be scheduled at times when the student will not miss instructional time, especially Temple College class times. There are strict policies regarding missed college classes. Absence from a college class can result in a student being dropped from the class by a Temple College instructor.

A student who needs to leave school during the day must bring a note from his or her parent that morning and follow the campus sign-out procedures before leaving the campus. Otherwise, a student will not be released from school at times other than at the end of the school day.

Off Campus Lunch

Taylor ISD is a closed campus district. **No students are allowed to leave campus for lunch. Such behavior may result in disciplinary action, including removal of access to Temple College during lunch and removal of off periods.**

SOCIAL EVENTS

School rules apply to all school social events. Legacy ECHS students who wish to invite students from other schools to a Legacy event must complete a guest form and receive permission from the principal for the guest to attend. A student attending a social event will be asked to sign in when arriving and out when leaving before the end of the event; anyone leaving before the official end of the event will not be readmitted.

STANDARDIZED TESTING

STAAR (State of Texas Assessments of Academic Readiness)

(End of Course (EOC) Assessments for Students in Grades 9-12)

Beginning with 9th graders in the 2011-2012 school year and beyond, End of Course (EOC) assessments will be administered for the following courses:

- English I, English II
- Algebra I
- Biology
- United States History

Satisfactory performance on the applicable assessments will be required for graduation.

There will be three testing windows during the year in which a student may take an EOC assessment. These windows will occur during the fall, spring, and summer months.

A student who does not achieve a passing score on any individual STAAR EOC assessment will be required to retake that assessment.

STAAR Alternate assessments, for students receiving special education services, will be available for eligible students, as determined by the student's ARD committee. These particular EOC assessments may have different testing windows than the general assessments, and the ARD committee will determine whether successful performance on the assessments will be required for graduation.

STAAR-L, which is a linguistically accommodated assessment, will be available for students who have been determined to be limited English proficient (LEP) and who require this type of testing accommodation per the student's LPAC committee.

TSI Testing

The TSI is a state-legislated program designed to improve student success in college. Part of the program is an assessment to determine college readiness in reading, writing and mathematics. Students are required by law to take an assessment test approved by the Texas Higher Education Coordinating Board (THECB).

All ninth graders will take the TSI reading and writing portions of the assessment spring semester. The math portion of the TSI is taken in the spring semester that students are enrolled in Algebra II. Students must meet the college readiness scores set by THECB to enroll in dual credit courses. Failure to meet these requirements may result in removal from Legacy ECHS.

Mathematics: 950

Reading: 945

Writing: a score of 5 in the essay section

TECHNOLOGY

Students will be issued an Apple device at the beginning of each school year. The device is property of Taylor Independent School District, and the student is 100% responsible for loss of, theft of, and/or damages to the computer. If a device is lost due to neglect, the student will face disciplinary action.

For safety purposes, the district permits students to possess personal mobile telephones; however, these devices may not be used during the instructional day unless they are being used for approved instructional purposes. Mobile devices must remain off during testing. A student must have approval to possess other telecommunications devices such as netbooks, laptops, tablets, or other portable computers.

Headphones, mp3 players, and cellular devices are only allowed during instructional time if deemed appropriate and permitted by each instructor, for the sole purpose of instruction. They must be put away and/or powered off during the regular school day, including passing periods, unless directed otherwise by each instructor.

The use of mobile phones or any device capable of capturing images is strictly prohibited in restroom areas while at school or at a school-related or school-sponsored event.

Texas Education Code 37.082 (possession of paging devices/phones) empowers the school to charge students/parents a fee not to exceed \$15.00 for the return of a paging device/cell phone. Teachers may request that cell phones be put away/off and placed in the provided wall pockets in the classroom unless teacher permission is given for classroom use. Students may use cell phones during passing periods and at lunch. Consequences for violating the cell phone guidelines:

- 1st offense - Picked up by teacher & returned at the end of the school day with a student signed warning
- 2nd offense - Picked up by teacher & returned at the end of the school day with student signed warning and parent contact.
- 3rd offense - Picked up and kept in the office - returned at the end of the school day with student and parent signed warning and a \$15 fine

Confiscated telecommunications devices that are not retrieved by the student or the student's parents will be disposed of after the notice required by law. [See policy FNCE.]

In limited circumstances and in accordance with law, a student's personal telecommunications device may be searched by authorized personnel. [See Searches in this handbook and policy FNF.]

Any disciplinary action will be in accordance with the Student Code of Conduct. The district is not responsible for damaged, lost, or stolen telecommunications devices.

TOP LEGACY EARLY COLLEGE HIGH SCHOOL SCHOLARS

The Top LECHS Scholars will be the 2 highest ranking members of the senior class. The top scholar accolades will be based upon weighted grade point averages as calculated by TISD. For graduation ceremony purposes, the 2 highest ranking students will be notified after midterm grade reporting period, as this is the last reportable grades received prior to graduation day.

VEHICLES ON CAMPUS

Vehicles parked on school property are under the jurisdiction of the school. School officials may search any vehicle any time there is reasonable cause to do so, with or without the permission of the student. A student has full responsibility for the security and content of his or her vehicle and must make certain that it is locked and that the keys are not given to others. [See also the Student Code of Conduct.] If a vehicle does not have a valid, current parking permit or is parked illegally, that vehicle will be subject to tow at the owner's expense. Parking Permits can be issued in the front office.

Students are responsible for their behavior and conduct with the motor vehicle that they drive to Legacy Early College High School. Students may lose privileges to park and may be subject to having their car towed if they drive, park, or behave irresponsibly. Mrs. Cantwell can only reinstate this privilege.

Parking alongside 5th St. (facing Legacy and/or Heritage Park) still requires a Legacy Parking Pass. Patio Exit can only be used during bus pick up hours (M-TH 3:55 pm & 12:40 pm Fridays).

The Legacy administration reserves the right to revoke/deny a permit should there be sufficient evidence of irresponsible behavior/actions in the past.

For the safety of all, Legacy students are not allowed to park in the rear parking lot located behind Temple College and Legacy. Students are expected to review the Legacy student designated parking areas indicated on the campus map and will only park in allotted areas. Disciplinary actions may result due to consistent issues that arise for leaving campus during lunch and/or during regularly scheduled class times throughout the school year.

TEMPLE COLLEGE POLICY & PROCEDURE

For Temple College student policies and procedures, please follow the link below:

[Temple College Policy Manual/Procedures Guide](#)