Required Documents for Pre-K & Kinder Registration

Parent Identification



Parent or guardian must provide one of the following as identification:

- Driver's license
- State ID
- Passport
- Military Documentation

Student Social Security:



Providing a social security card or number is **optional**.

Proof of Residence



Must provide one of the following in the parent or guardian's name:

- Water bill
- Gas bill
- Electric bill
- Mortgage or lease agreement
- NOT cable or phone bill

Student Shot Records



Must be current before the first day of school.

If your child is not up to date, they will not be eligible to start until current.

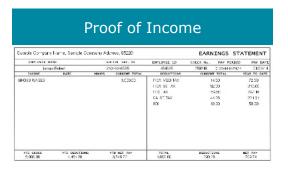
Student Birth Certificate



Must show the **original** birth certificate and not a photo copy.

You may scan this document or take a photo, but it must be **IN COLOR**.

Proof of Income Documentation for PK3/PK4





Parents and guardians living in the household must provide written proof of income from the previous month. Below are acceptable forms of income for proof:

☐ If you qualify for SNAP, TANF, or Medicaid, the confirmation paperwork for that program must show your **child's name and effective dates.**

Other acceptable forms of documentation are listed below.

The documents should contain the following:

- Name of the person standing in parental relation
- Amount of income
- Date received (a pay stub with no date would be insufficient)
- Frequency of income earned (weekly, biweekly, monthly or annually)

□ Acceptable documentation for earnings (wages and salary) include:

- Current paycheck stub
- Notarized letter from employer stating gross wages paid and frequency
- Unemployment, Worker's Compensation, or Disability payment stub

□ Acceptable documentation for self-employment income includes:

- Business or farming documents, such as ledger books or self-issued paycheck stub
- Last year's tax return (Self-employment only)
- □ Acceptable documentation for cash income is a notarized letter from the employer stating wages paid and frequency.

